

Jung Tao School of Classical Chinese Medicine
Campus Security Policy and Annual Report
2014

Jung Tao School of Classical Chinese Medicine is housed in the Historic Cove Creek High School Building, located at 207 Dale Adams Rd, Sugar Grove, North Carolina. The community of Sugar Grove is located in Watauga County. The Historic Cove Creek High School property is owned by Watauga County. Cove Creek Preservation and Development (CCP&D), a 401(c) 3 non-profit organization, is the landlord of the building.

As tenant, Jung Tao School leases from CCP&D the entire second floor of the building, as well as the east end of the first floor of the building.

Jung Tao School students, faculty and staff enter the building through the entrance located on the east end of the building. The building is ADA compliant, and the second floor of the building is accessible by way of a wheelchair lift, located in the east stairwell.

The clinic, located on the east end of the first floor, is accessible from the entrance located on the east end of the building.

There is a stairwell located on the west end of the building that accesses the second floor. There is no wheelchair lift located in the west stairwell.

The Historic Cove Creek High School property is bordered on the south-east side by Dale Adams Rd, a public road. On the other side of Dale Adams Rd is a public park, including open park space, a playground, and a walking path. On the east end of the building is a public parking lot, used by Jung Tao School students, staff and faculty, patients of Jung Tao Clinic, employees of the Sugar Grove Developmental Day School, parents of children who attend the Sugar Grove Developmental Day School, and citizens who use the public park. It is bordered on the east side by private property. It is bordered on the west side by private property. It is bordered on the north side by private property.

There are no residential facilities for Jung Tao School students on the campus.

1. PURPOSE

To establish policy and procedures for Jung Tao School, to comply with the Jeanne Clery Disclosure of Campus Crime Statistics Act, hereafter called the Clery Act, formerly known as the Crime Awareness and Campus Security Act of 1990 (Title II, Public Law 101-542) with its amendments and the Higher Education Opportunity Act (HEOA) (Public Law 110-315).

2. DEFINITIONS

2.01 The criminal offenses and violations that must be reported are defined in accordance with the Federal Bureau of Investigation's Uniform Crime Reporting Program and the Clery Act as follows:

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1. **Murder and Non-Negligent Manslaughter**- the willful (non-negligent) killing of one human being by another.
2. **Negligent Manslaughter**- the killing of another person through gross negligence.
3. **Robbery**- the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
4. **Aggravated Assault**- an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harms and includes assaults that require medical attention.
5. **Burglary**- the unlawful entry of a structure to commit a felony or theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.
6. **Motor Vehicle Theft**- the theft or attempted theft of a motor vehicle. For reporting purposes include all cases where automobiles are taken by persons not having lawful access even if the vehicle was later abandoned, including joyriding.
7. **Arson**- any willful or malicious burning or attempt to burn with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another.
8. **Sex Offenses, Forcible**- any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. For reporting purposes this includes forcible rape, forcible sodomy, sexual assault with an object and forcible fondling.
9. **Sex Offenses, Non-Forcible**- unlawful, non-forcible sexual intercourse. For reporting purposes there are only two types of offenses included in this definition, incest and statutory rape.
10. **Larceny-Theft**- The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.
11. **Simple Assault** - An unlawful physical attack by one person upon another where neither the offender displays a weapon, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of *teeth* possible internal injury, severe laceration, or loss of consciousness.

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12. **Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack. (e.g. Communicating Threats, Harassment, Stalking)

13. **Destruction/Damage, Vandalism of Property (Except "Arson")-** To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

14. **Drug Law Violations** - violations of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful possession, sale, use, growing, manufacturing, transportation, importation and making of any controlled drug or narcotic substance.

15. **Liquor Law Violations-** violation of state or local laws or ordinances prohibiting the manufacture, sale, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness. Violations include, but are not limited to, maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person, using a vehicle for the illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned.

16. **Weapon Law Violations-** violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing weapons; and all attempts to commit any of the aforementioned.

17. **Hate Crimes** - the above listed crimes, (except drug, liquor and weapons violations), and any other crime involving bodily injury where the victim was intentionally selected on the basis of actual or perceived race, gender, religion, sexual orientation, ethnicity or disability. The hate crime must be reported according to the category of hate, bias or prejudice.

2.02 Offenses are to be reported by location, as defined below.

I. **On-campus** - Jung Tao School, which is located in the old Cove Creek High School and the parking lot.

2. **Public Property** - Dale Adams Rd and the Cove Creek Park and playground, immediately adjacent to and accessible from Jung Tao School.

2. 03 Other Important Definitions

1. **Prospective Employee** - an individual who has contacted an official of the

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University for the purpose of requesting information concerning employment.

2. **Prospective Student** - an individual who has contacted an official of the University for the purpose of requesting information concerning admissions.

3. GENERAL POLICY

3.01 On November 8, 1990, the Crime Awareness and Campus Security Act (Title II, Public Law 101-542) was signed into law. This law requires schools to produce and make available certain policy statements and statistics about campus crime.

3.02 The Jung Tao School policy is adopted to comply with Public Law 101-542, with its amendments, and that portion of Public Law 110-315 that pertains to the Higher Education Opportunity Act campus safety disclosure responsibilities.

3.03 It is the policy of the Jung Tao School to publish by October 1st of each school year an annual Campus Security Report that informs current students and employees of the security policies, procedures and practices described in this policy. The annual Campus Security Report will also disclose statistics concerning reported crimes listed under Definitions, section 2.01, above that occurred on-campus. The statistics will be collected from the Jung Tao School Administration, and from local law enforcement.

3.04 The Financial Aid Administrator is responsible for preparing and distributing the annual Campus Security Report. The report is available by request from the Jung Tao School Administrative Office. The student body, staff and faculty are notified of the availability of the report by 1st October of each year. The report will be made available to prospective students, prospective employees, and others upon request. Paper copies of the report may be requested by contacting the Administrative Office at 825-297-4181, or by mail at: Jung Tao School of Classical Chinese Medicine, 207 Dale Adams Rd, Sugar Grove, NC 28679.

4. POLICY FOR REPORTING CRIMINAL INCIDENTS OR EMERGENCIES

4.01 The Registrar who is located in the Administration Office on the second floor of the building is the primary contact for reporting all campus emergencies and crimes. Additional assistance from the Watauga County Sherriff's department will b e requested if needed.

4.02 Jung Tao School requires employees and encourages students and visitors to promptly report crimes that occur on campus to the Administrative Office.

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4.03 Crimes and other police emergencies should be reported to the Registrar in the Administrative Office by calling 828-297-4181. Reports of crimes may be made to other Jung Tao School staff as listed below:

Registrar	828-297-4181
Office Manager	828-297-4181
Clinic Director	828-297-4161
Clinic Manager	828-297-4161
Financial Aid Administrator	828-297-4181
Financial Director	828-297-4181

4.04 Jung Tao School will promptly refer all reportable offenses to the Watauga County Sherriff's Department. All reports will be investigated and appropriate legal action will be taken.

4.05 The North Carolina State Bureau of Investigation and other law enforcement agencies may assist with investigations upon request.

5. ACCESS TO JUNG TAO SCHOOL BUILDING

The school building hours are as follows:

Monday	Closed
Tuesday	Closed
Wednesday-Sunday	9:00am-6:00pm

6. EMERGENCY RESPONSE AND EVACUATION PROCEDURES

6.01 To help prevent crimes or serious incidents, Jung Tao School staff will notify students by phone or email, in a timely manner about crimes that are considered by the police to represent a potentially serious or continuing threat to students and/or employees. Jung Tao School must issue a Crime Alert for all Clery Act reportable crimes listed in section 2.01 of this policy. For the purposes of this policy, "timely manner" generally means within a reasonable amount of time after Jung Tao School staff, and/or the Watauga County Sherriff's Department has gathered pertinent information. The information in the Crime Alert will include a general description of the incident and location, but will not to divulge information that could lead to the identity of the victim, and will provide safety tips appropriate to the incident.

6.02 Upon confirmation of an emergency situation in the building, students will be directed to evacuate the building by way of the east stairwell, and if necessary the west stairwell.

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7. DAILY CRIME LOG & CAMPUS CRIME STATISTICS

7.01 Jung Tao School maintains a Daily Crime Log that records, by the date the incident was reported, all crimes and other serious incidents that occur on campus, in the parking lot, or in the public park. The Daily Crime Log is available for public inspection in the Administrative Office on the 2nd floor. The Daily Crime Log includes the nature, date, time and general location of each reported incident, as well as the disposition of the incident. Incidents are normally posted within two business days of receiving a report (except for holidays and weekends). Jung Tao School may delay posting the information if it is considered detrimental to an ongoing investigation.

7.02 Jung Tao School collects and discloses crimes that are reported to campus the school Administration, as well as certain crime statistics that are provided by off-campus law enforcement agencies in accordance with Clery Act requirements. Please see Appendix A

8. JUNG TAO SCHOOL ALCOHOL AND DRUG POLICY

8.01 Jung Tao School prohibits the sale, possession, or consumption of alcohol on the school campus.

8.02 Jung Tao School prohibits the sale, possession, or consumption of illegal drugs on the school campus.

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Appendix A

Jung Tao School is required to report crime statistics for the crimes defined in Section 2 of this report, from the date of the school's approval for Title IV. Jung Tao School's approval for Title IV was effective April 7, 2011.

Jung Tao School makes a good faith effort to collect crime statistics from local law enforcement, which is the Watauga County Sheriff's Department.

The Watauga County Sheriff's Department does not keep statistics for Sugar Grove or other specific areas of Watauga County, and directs inquiries to the North Carolina Department of Justice website, which provides crime statistics by county for the state of North Carolina.

At this time, there are no reported crimes for the Jung Tao School campus, known by either the Watauga County Sheriff's Department, CCP&D, or Jung Tao School staff for the 2012 calendar year, or the 2013 calendar year, or the 2014 calendar year to date.

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Appendix B

Reporting of crime statistics for Watauga County and the Town of Boone are not required in order to comply with the Jeanne Clery Disclosure of Campus Crime Statistics Act.

However, in the interest of Jung Tao School students, who regularly visit Boone, and who stay in homes and lodging in Watauga County, population and crime statistics for Watauga County and Boone are included in the following pages.

2003-2012 Crime Statistics &
Watauga County, NC

Watauga County NC	Offense Category	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
	Murder	2	1	2		2	2		2		1
	Rape	5	7	12	9	4	6	7	8	7	4
	Robbery	5	6	4	5	6	10	9	9	5	6
	Agg. Assault	53	40	31	37	29	35	50	39	45	57
	Burglary	383	319	361	300	333	269	219	223	161	199
	Larceny	854	826	732	819	879	815	927	894	744	662
	MV Theft	63	63	60	56	49	38	43	43	46	28
	Total	1,365	1,262	1,202	1,226	1,299	1,175	1,255	1,218	1,008	955

Appalachian State University	Offense Category	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
	Murder	2	1	2		2	2		2		1
	Rape	5	7	12	9	4	6	7	8	7	4
	Robbery	5	6	4	5	6	10	9	9	5	6
	Agg. Assault	53	40	31	37	29	35	50	39	45	57
	Burglary	383	319	361	300	333	269	219	223	161	199
	Larceny	854	826	732	819	879	815	927	894	744	662
	MV Theft	63	63	60	56	49	38	43	43	46	28
	Totals	1,365	1,262	1,202	1,226	1,299	1,175	1,255	1,218	1,008	955

Blowing Rock	Offense	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
	Rape		1				1				
	Robbery		1	1					2		
	Aggravated Assault	2	3	2	2	1	4		4	0	
	Violent Crime	2	5	4	2	1	5		6	0	
	Burglary	18	12	21	13	19	11	22	13	14	12
	Larceny	66	60	50	56	89	56	51	31	31	28
	MV Theft	2	3	3	2	2	3	1	0	0	1
	Property Crime	86	78	74	71	103	70	78	34	35	41
	Index Crime Total	88	89	77	73	111	75	79	39	45	41

Boone	Offense	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
	Murder			1			1				
	Rape	2	3	4	5	2	4	4	7	7	3
	Robbery	4	5	2	4	4	7	6	6	4	5
	Aggravated Assault	18	14	11	19	15	13	22	11	22	26
	Violent Crime	26	25	18	28	21	28	33	24	33	34
	Burglary	75	49	67	59	69	60	93	82	67	86
	Larceny	354	314	328	332	374	351	441	349	319	292
	MV Theft	21	19	15	16	14	11	19	9	17	10
	Property Crime	452	382	400	407	467	425	522	440	403	390
	Index Crime Total	478	402	418	485	478	457	585	465	436	424

Watauga Co. Sheriff	Offense	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
	Murder	2	1	1		2	1		2		1
	Rape	3	2	5	4	1	0	0	1		
	Robbery	1	2	1	1	1	3	3	1		
	Aggravated Assault	31	22	18	14	12	18	27	24	23	31
	Violent Crime	37	27	35	19	16	22	33	28	28	33
	Burglary	279	239	241	205	222	163	91	116	66	77
	Larceny	270	292	224	301	278	288	272	371	286	272
	MV Theft	38	35	41	31	29	24	22	33	26	15
	Property Crime	587	599	507	547	539	495	390	520	391	369
	Index Crime Total	624	591	531	556	545	517	415	538	411	399

Boone Police Statistics Offense/Activity	July 2013	July 2014	% Change	YTD 2014		% Change
Murder	0	0	----	0	0	----
Rape	0	1	100%	4	6	50%
Robbery	0	0	----	6	6	----
Aggravated Assault	1	2	100%	18	10	-44%
Misdemeanor Assault	19	8	-58%	62	61	-2%
Burglary-Residential	3	6	100%	19	22	16%
Burglary-Business	0	1	100%	5	4	-20%
Arson	0	1	100%	0	3	300%
Fraud	9	5	-44%	53	43	-19%
Motor Vehicle Theft	1	0	-100%	6	8	33%
Motor Vehicle B & E	4	2	-50%	15	13	-13%
Vandalism	13	15	15%	83	78	-6%
Noise Complaints	53	51	-4%	381	352	-8%
Property Damage Vehicle Crashes	65	85	31%	558	488	-13%
Personal Injury Vehicle Crashes	14	10	-29%	71	49	-31%
Alcohol / Drug Related Crashes	8	3	-63%	30	15	-50%
Calls for Service	951	906	-5%	5834	5595	-4%
Alarms Activated	118	76	-36%	661	623	-6%
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DWI Arrests	21	12	-43%	91	109	20%

Jung Tao School Annual Fire Safety Report - 2014

PURPOSE

The Higher Education Opportunity Act (Public Law 110-315) became law in August, 2008, requiring all United States academic institutions to produce an annual fire safety report outlining fire safety practices, standards, and all fire-related on-campus statistics. The following public disclosure report details information required by this law as it relates to Jung Tao School of Classical Chinese Medicine.

PROCEDURE

Fire Drills are conducted once a year for each academic level as a safety measure and within the North Carolina State Building Code, Volume V, "State Fire Code" Section 809.3. The Code further requires that records of these drills be maintained and made available. A copy of the Drill Report can be reviewed in the Administrative Office of the school.

When the fire alarm sounds, remain calm and leave the building immediately. Use the stairway closest to your location. All staff, faculty and students should congregate on the grounds designated across from the building.

The ADA compliant stairwell on the east end of the building has an alert system that ties directly in to the local fire department to notify them that an ADA student needs assistance in evacuating the building.

Jung Tao students should familiarize themselves with exit procedures for the classrooms and the clinic. There are Emergency Exit Route Maps posted in each office, classroom and treatment room of the school.

MAINTENANCE

Fire Extinguishers, which are located in each hall and in all kitchens are inspected yearly to fall within state and federal guidelines for safety.

Jung Tao is in a historic site that cannot be modified. There are no fire sprinklers in the two-story building.

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Year	Total Fires	Cause of Fire	Number of Injuries requiring treatment at a medical facility	Number of deaths related to fire	Value of property damage caused by fire
2014 YTD	0	n/a	0	0	\$ -
2013	0	n/a	0	0	\$ -
2012	0	n/a	0	0	\$ -