

## **Jung Tao School for Classical Chinese Medicine Student Grants under the Higher Education Emergency Relief Fund<sup>1</sup>**

On April 9, 2020, Education Secretary Betsy DeVos announced the U.S. Department of Education (“Department”) was making immediately available to postsecondary institutions more than \$6.2 billion in emergency grants for students impacted by Coronavirus and authorized in the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”).<sup>3</sup> The approximately \$6.2 billion accounts for the portion of the Higher Education Emergency Relief Fund (Sec. 18004) that **must** be used to provide emergency financial aid grants directly to students.

The use of the Higher Education Emergency Relief Fund is governed by Sec. 18004(c) of the CARES Act and mandates, in part, that:

*“Institutions of higher education shall use no less than 50 percent of such funds to provide emergency financial aid grants to students for expenses related to the disruption of campus operations due to coronavirus (including eligible expenses under a student’s **cost of attendance**, such as food, housing, course materials, technology, health care, and child care.”* Emphasis added.

### **Emergency Financial Aid Grants to Students Under the Coronavirus Aid, Relief, and Economic Security (CARES) Act**

The U.S. Department of Education has made Emergency Financial Relief Grants to students of our institution who need financial support for their expenses related to the disruption of campus operations due to Coronavirus. This application permits students to apply for these need-based grants. Campus administration will use the information you provide here to determine your eligibility for a grant and the amount for which you will be eligible. Please fill out this information neatly and completely and provide it to your campus Financial Aid Officer. Only currently enrolled students who are participating in courses actively and who are in good standing will be eligible to receive a grant.

The Department of Education Emergency grants funds available to Jung Tao School students will be awarded on a first come first serve basis for all of those who meet the criteria outlined below. A review committee will meet on the last Thursday of each month to review applications and make awards so long as funds remain. Checks for those awards will be made payable to the student and mailed from the campus by the end of each month to the official home address students have on file with the School.

Jung Tao School of Classical Chinese Medicine received \$11,785 for these grants. The School has established a separate checking account to manage funds and takes no administrative allowance. The full amount and any interest earned is available to students in good standing so long as funds remain in the account and for up to 12 months from receipt of funds on 5/12/2020.

These emergency funds can be used for expenses associated with education disruption due to the COVID pandemic. There is no minimum amount set for requests and a maximum amount established by the oversight committee is \$1,000 per award. Examples of needs that would qualify include:

- Expenses related to distance education such as:
  - Computer
  - Ipad
  - Updated phone
  - Increased data plan for phone
  - Increased or updated home internet access plan, including increase in speeds
  - Other distance education technology such as headset, microphone, camera, speakers

Upgrades to existing computer so that it can work with added capacity demands  
Printer or scanner needed for distance education  
Home office equipment (e.g., chair, desk)  
Increased utility expenses due to new distance education requirements resulting in more time doing study from home (for example compare electric, heat or AC bills since stay at home orders)  
Childcare expenses (nonfamily member) incurred due to home schooling because of school or day care center closures, needed so that students can fully participate in classes or online clinical experiences  
Added clinic clothing expenses (e.g., scrubs if required by the school)  
Added housing or transportation expenses (above what was documented as baseline costs of normal participation that can be justified as due to COVID travel impact)  
Other needs with adequate justification and documentation

Students will be asked to provide receipts for any distance education related or increased clinic expenses. Justification for increased internet, phone data plan or other utility costs incurred due to COVID may require copies of past bills as compared to increased costs noted from website posted plans.

Please complete the attestation due to financial responsibility and provide a narrative of your request. Scan and attach any back up receipts or other documentation to support your request.

The first committee review for emergency grants will take place on May 28<sup>th</sup>, 2020 at 10AM. The committee will then meet monthly on the last Thursday of each month so long as funds remain. Applications will be reviewed in the order they are submitted (by email to Dana Roten, MBA at finance@jungtao.edu).

Student Name: \_\_\_\_\_ Email: \_\_\_\_\_

Postal Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Last Four Digits of SSN: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Have you incurred expenses due to disruptions caused by the Coronavirus pandemic?

Yes \_\_\_ No

Check all situations that apply to you.

I am financially responsible for my food expenses  
I am financially responsible for my housing expenses  
I am financially responsible for expenses related to my course materials to attend school  
I am financially responsible for paying for technologies associated with attending online classes  
I am financially responsible for my own health care costs  
I have children and am financially responsible for childcare expenses

#### Department of Education Emergency Need Grant Request

Category (ies) of Request (mark all that apply):

Distance Education Related Expenses (computer, ipad, updated phone, other IT technology)  
Increased utility expenses (added data plan for phone, increased internet expenses, other utility)  
Home office related expenses (chair, desk, printer/scanner, etc.)  
Increased expenses for clinic or clinical education public health related materials (masks, uniform, or other safety relate supplies)  
Added childcare expenses  
Other

Narrative describing specific emergency need based grant request and associated costs:

Associated receipts or other back up attached to this application (list and scan and attach):

I attest that all information is true and accurate, and I am requesting a one-time Emergency Financial Relief Grant to help cover the cost of expenses incurred due to the Coronavirus pandemic. I understand that I will be unable to revise this request after submitting it, and I understand that the administration of my school will determine my eligibility for grant monies based on my responses to the questions above.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Administrator Name: \_\_\_\_\_ Administrator Position: \_\_\_\_\_

Student Eligibility Amount: \_\_\_\_\_